

# Scientific and Technological R&D Award for Postgraduates (Not Studying in Macao) Application Form Completion Guidelines

The Application Form for the Scientific and Technological R&D Award for Postgraduates (Not Studying in Macao) is a fundamental document and the primary basis for award assessment. It must be completed conscientiously and truthfully in strict accordance with the requirements set out in this document.

## I. Basic Information

1. Applicant: Postgraduates who are **currently enrolled at a higher education institution whose main campus is located outside Macao**, or who have completed a master's degree, doctoral degree, or an equivalent qualification at a higher education institution **within the two years immediately preceding the date** on which applications are accepted, and **who have participated in scientific and technological research in the fields of natural sciences, technology, or engineering for at least one year**.

2. Higher education institution attended: The higher education institution corresponding to the academic qualification category selected in the application.

3. Field of Study: The selected field of study will determine the assignment to the corresponding assessment panel.

## II. Participation in Research Projects and Contributions

This part shall not exceed 3,600 words. List the project title, project number, and task source in order of importance. Focus on describing the applicant's participation in scientific research projects, and present, in an objective, truthful, and accurate manner, the major scientific discoveries, technological inventions, or technological innovations achieved, as well as the research outcomes and their value. Contributions to the advancement of disciplines, technological development, and social progress shall also be clearly described.

## III. Representative Papers/Monographs

Items shall be listed in order of importance.

The listed papers/monographs shall have been **publicly published in formal**

**journals or publications** prior to the date on which applications for the award begin to be accepted. The date of online publication may be regarded as the publication date of a paper, provided that it is clearly indicated in the electronic version of the paper or otherwise evidenced by a separate certificate of online publication date. Monographs must be formally published by a publishing house; printed materials without an International Standard Book Number (ISBN) shall not be listed as monographs.

The applicant shall be the **first author** of the listed papers/monographs. If **the applicant is the second author, the supervisor of the degree thesis corresponding to the relevant academic qualification category shall be the first author.**

If the concept of first author does not apply to certain disciplines, a supplementary explanation shall be provided.

#### **IV. Major Intellectual Property (IP) Rights and Standards/Specifications**

Items shall be listed in order of importance.

For categories other than invention patents, the corresponding fields shall be completed according to the actual circumstances.

The applicant shall be the **first contributor** to the listed intellectual property (IP) rights and standards/specifications. If the applicant is **the second contributor, the supervisor of the degree thesis corresponding to the relevant academic qualification category shall be the first contributor.**

#### **V. Previous Awards Received**

Information shall be provided on any science and technology awards granted by national-level, provincial or ministerial-level, or other science and technology awards established by social organizations with the approval of the Ministry of Science and Technology of the People's Republic of China, as well as science and technology awards established by international organizations and foreign governments.

#### **VI. Appendices**

1. Identification documents of the applicant

Electronic version: Submit scanned copies.

Paper version: Submit photocopies consistent with the electronic version.

2. Statement of Intellectual Property Liability

Electronic version: Submit scanned copies.

Paper version: Submit originals.

3. Proof of enrollment corresponding to the academic qualification category:

Submit supporting documents such as enrollment certificates, graduation certificates, and degree certificates.

Electronic version: Submit scanned copies.

Paper version: Submit photocopies consistent with the electronic version.

4. Recommendation letter from the thesis supervisor corresponding to the relevant academic qualification category: For applicants in the master's category, a recommendation letter signed by the master's thesis supervisor must be provided; for applicants in the doctoral category, a recommendation letter signed by the doctoral thesis supervisor must be provided.

Electronic version: Submit scanned copies.

Paper version: Submit originals.

5. Representative papers/monographs

Electronic version: For papers, submit the full text; for monographs, submit the cover, copyright page, core content pages, and bibliography.

Paper version: For representative papers, submit the first page; for monographs, submit the copyright page and the page bearing the International Standard Book Number (ISBN).

6. Major intellectual property (IP) rights and standards/specifications:

Electronic version: For invention patents, submit the full specification, including the certificate front page, abstract page, claims, and description; for other categories, submit the certificate or full text.

Paper version: For invention patents, submit the abstract page of the specification; for other categories, submit certificate copies or the front page.

7. Proof of previously received awards:

Electronic version: Submit scanned copies of awards or certificates.

Paper version: Submit photocopies consistent with the electronic version.

8. Other supporting documents: Refers to supporting materials substantiating "II. Participation in Research Projects and Contributions" and objective assessments.

Paper version: Submit photocopies consistent with the electronic version.