



科學技術發展基金
F | D | C | T

Sample for reference only. Please login the online application system to fill in the proposal.

The Science & Technology Development Fund Project Funding Application Form (for Scientific Research Project)

For use by Science and Technology Development Fund only

Application no.:	
Recipient	Dispatch

Declaration

I hereby declare, on behalf of the applying entity, that:

1. All the information in the application is true and correct, and I will be responsible for any untrue information or for any violation of regulations during the execution of the project.
2. The applying entity is the creator of this project and bears all legal responsibility for the project.
3. All members of the project team will participate in the project and ensure the authenticity of the information declared.
4. The applying entity undertakes to submit a work report of the project concerned, upon the receipt of the subsidy from the Science and Technology Development Fund, pursuant to Article 13 in Chapter 3 of the Dispatch no. 64/2021 - *Regulations for Fund Granting of 4th May* approved by the Chief Executive, and to comply with the other rules of the *Regulations*.

Signature of applicant/ responsible person of entity	Stamp	Date

Information of applying entity

Name in Chinese			
Name in Portuguese / English			
Address			
Contact person		Tel. no.	

*Related documents and personal information will be handled in accordance with
Law no. 8/2005 – *Personal Data Protection Act*.



科學技術發展基金
F | D | C | T

Sample for reference only. Please login the online application system to fill in the proposal.

I. Basic information of project

Project title in Chinese				
Project title in Portuguese / English				
Project Category				
Current Technology Readiness Level		Technology readiness level upon project completion		
Discipline(s)	No.	Third-level discipline code	Third-level discipline name	
	1			
	2			
	3			
Application amount				
Supporting fund from applying entity				
Term of Research				
Funding type	No repayment required Repayment required			
Name of key laboratory				
Information of responsible person of project	Name (Chinese)		Name (other languages)	
	ID Type		ID no.	
	Gender		Education level	
	Job title		Institution	
			Department or faculty	

Date: / /

*Related documents and personal information will be handled in accordance with Law no. 8/2005 – *Personal Data Protection Act*.



科學技術發展基金
F | D | C | T

Sample for reference only. Please login the online application system to fill in the proposal.

(DD / MM / YYYY)

II. Abstract and keywords of the Project in Chinese (within 1000 Chinese words)

1. Abstract of the Project in Chinese (Briefly describes the research objective, research content, research method, expected deliverables or the problems to be solved)
1.1 Research Objective
1.2 Research Content
1.3 Research Method
1.4 Expected Deliverables
1.5 Problems to be solved
1.6 Budget Outline
2. Keywords of the Projects (3-5 keywords only, please separate each with a “,”)

*Related documents and personal information will be handled in accordance with
Law no. 8/2005 – *Personal Data Protection Act*.



科學技術發展基金
F | D | C | T

Sample for reference only. Please login the online application system to fill in the proposal.

III. Introduction of Project Team members

1. Resume & relevant research background

[namely the detailed resume, research background and accumulated experimental results and conditions relevant to the applied project of the Principle Investigators, Co-investigators and members.]

2. Condition of other FDCT projects which the Project Team Members are involved (referring to the status of any FDCT projects in which the PI, Co-PI and members are involved in the past)



科學技術發展基金
F | D | C | T

Sample for reference only. Please login the online application system to fill in the proposal.

No.	Name	File No.	Project Title	PI of the Project?	Status of the project (approved/rejected?) and its progress	Funded Amount
1						
2						
3						
(add for more)						

IV. Financial Budget

No.	Expense Item	Amount of Subsidy Applied (MOP)	Amount matched by the Applicant (MOP)	Basis and Justification for the Calculation
1	Subsidies for Macao Research Personnel (Please provide justified basis for calculation, i.e. monthly subsidized amount, and the hours each of them will be working on the project)			
1.1	(Please fill in specific content)			
1.2	(Please fill in specific content)			
...	Sub-Total			
2	Consultation Fees for External Experts (Should state the working hours each experts will be spending on the project)			
2.1	(Please fill in specific content)			
2.2	(Please fill in specific content)			
...	Sub-Total			
3	Expenses on Instruments and Equipments (Should state the model of each equipment and their unit price)			

*Related documents and personal information will be handled in accordance with
Law no. 8/2005 – Personal Data Protection Act.



科學技術發展基金
F | D | C | T

Sample for reference only. Please login the online application system to fill in the proposal.

No.	Expense Item	Amount of Subsidy Applied (MOP)	Amount matched by the Applicant (MOP)	Basis and Justification for the Calculation
3.1	(Please fill in specific content)			
3.2	(Please fill in specific content)			
...	Sub-Total			
4	Expenses on Experiment Materials and Consumables (Should list out the Materials and consumables to be purchased and the quantity of each)			
4.1	(Please fill in specific content)			
4.2	(Please fill in specific content)			
...	Sub-Total			
5	Other Expenses			
5.1	Collaboration Costs (provide the name of the Collaboration Unit and the allocation of work)			
5.2	Expenses to participate in International Conferences (should state how many conference per year, no. of participants and destination)			
5.3	Travelling and accommodation expenses for research trips (should state how many conference per year, no. of participants and destination)			
5.4	Expenses on Publications/Reference Materials (No. of publications expected)			
	Sub-Total			
TOTAL				

*Related documents and personal information will be handled in accordance with Law no. 8/2005 – Personal Data Protection Act.



科學技術發展基金
F | D | C | T

Sample for reference only. Please login the online application system to fill in the proposal.

V. Theoretical Basis (within 3000 words)

Introduce the research rationale to elaborate the necessity, importance and feasibility of conducting the proposed project. This section should include the research significance, research focus, analysis of related research at home and abroad, etc. (Attachment of a reference list recommended), and explain the innovative aspect of the project.



科學技術發展基金
F | D | C | T

Sample for reference only. Please login the online application system to fill in the proposal.



VI. Research Content (within 5000 words)

As a vital part of the proposal, this section should include the working content for meeting the research objective(s), the key problems to be solved, etc.

***Related documents and personal information will be handled in accordance with
Law no. 8/2005 – *Personal Data Protection Act.***



科學技術發展基金
F | D | C | T

Sample for reference only. Please login the online application system to fill in the proposal.

SAMPLE

VII. Research Method (within 5000 words)

***Related documents and personal information will be handled in accordance with
Law no. 8/2005 – *Personal Data Protection Act.***



科學技術發展基金
F | D | C | T

Sample for reference only. Please login the online application system to fill in the proposal.

As a vital part of the proposal, this section should include the research methods to be used, research procedures, experimental design, a feasibility analysis study, etc.

SAMPLE

VIII. Research Background (within 3000 words)

*Related documents and personal information will be handled in accordance with
Law no. 8/2005 – *Personal Data Protection Act*.



科學技術發展基金
F | D | C | T

Sample for reference only. Please login the online application system to fill in the proposal.

1. Relevant research background and condition of the applying entity (state the startup year of the entity and briefly introduce its existing research personnel and equipment; conditions that it has and do not have for the research concerned. If the entity is an enterprise, it should also provide information such as its revenue and major business developments). **(within 2000 words)**

2. Brief introduction of obtained and accumulated research achievements that are relevant to this project **(within 1000 words)**

*Related documents and personal information will be handled in accordance with
Law no. 8/2005 – *Personal Data Protection Act*.



科學技術發展基金
F | D | C | T

Sample for reference only. Please login the online application system to fill in the proposal.

IX. Accessible Expected Outcomes (within 1000 words)

Any research deliverables, such as publications, papers, reports, training, model, software, pilot facilities, prototype and patent application, etc.

--

X. Expected project schedule and timelines

Detailed project schedule that specifies the timeline for research work at each stage

No.	Duration	Research Content
1		
2		
3		
4		
(More)		

*Related documents and personal information will be handled in accordance with
Law no. 8/2005 – *Personal Data Protection Act*.



科學技術發展基金
F | D | C | T

Sample for reference only. Please login the online application system to fill in the proposal.

XI. Information of cooperation unit(s) and any agreement on sharing cooperation research outcomes (if any, within 2000 words)

1. Introduction of cooperation unit(s) (State the year of establishment and briefly introduce main business, scale, existing research personnel and equipment and research conditions) (within 1000 words)
2. Complementary advantages (Please state the important effects of the cooperation on project execution, and the problems to be solved or the objectives to be met through the cooperation.) (within 500 words)
3. Agreement on sharing cooperation research outcomes (please attach the cooperation agreement, memorandum or a related draft concluded by the parties involved, where the name of the cooperation unit(s), the proportion of work undertaken by each party and the work content, any sharing in expenses and the allocation of property rights, etc. should be explicitly stated.) (within 500 words)

*Related documents and personal information will be handled in accordance with
Law no. 8/2005 – *Personal Data Protection Act*.

XII. Table of Attachments

1. Identification information and related identification document of the applicant(s) (Personal/Company/Association identification documents).
2. Declaration of no tax liability to Macao SAR or proof of contribution to Social Security Fund.
3. Reference letter or recommendation letter issued by prestigious entity in the field of science, technology and innovation development.
4. Other projects of the same applicant that is subsidized by public funding and other application information submitted for the purpose of applying funds which are waiting for approval (if any).
5. Copies of the valid Identification Documents (such as Macao SAR Resident Identity Card, passport etc.) of the project team members and their Curriculum vitae.
6. Bank Account Information form.
7. E-copies of the project proposal and its appendices.

Remark: (1) Please arrange the attachments according to the order in the above table to facilitate verification.

(2) All the information provided will only be used for this application.